



KING'S BRUTON

(Comprising King's School, Bruton and Hazlegrove – “the School”)

KING'S CONFIRMATION OF ACCEPTANCE FOR STUDIES (CAS) PROCESS

Introduction

The Confirmation of Acceptance for Studies (CAS) is an electronic record that the School provides for the Home Office and it is required for your Child Student / Student Visa application.

What we consider before assigning a CAS

The application must comply with the law, we will only assign a CAS to a student who will:

- a. meet the requirements of the Student or Child Student route for which the CAS was assigned; and
- b. comply with the conditions of their permission to stay in the UK
- c. is a genuine student

King's Bruton and Hazlegrove School will check the identity of the student using their passport and birth certificate, as well as their parent(s) and/or legal guardian(s) by requesting their passports. During the King's Bruton and Hazlegrove Prep School admissions process, the student's suitability for the school is assessed through entrance tests, school reports and interview process. During the interview, online or in person, the student's intentions and credibility are also assessed, including considering their academic background and any prior study undertaken in the UK.

Criteria

King's Bruton and Hazlegrove School will only issue a CAS once we are satisfied that the student fully meets the criteria in the following areas:

- Passport is valid and any dual nationalities noted and copies taken
- Students from high risk countries are checked, and if the foundation decides to continue, these student cases are referred to immigration law advisors for a secondary check prior to CAS issuance

- Identify of both the student and their parents has been confirmed by requesting passport copies from both parents
- The family has completed the required Letter of Undertaking with their guardian
- Academic suitability/integrity of the student is satisfactory and their intention to study is genuine
- Parental consent has been obtained for students under 18 years of age, along with accompanying proof of relationship (birth certificate)
- For parents with sole custody or responsibility, further evidence will be requested, e.g. court orders or death certificate
- Financial criteria has been met. The School is vigilant as to the source of funds that are paid to the school and alert to unusual patterns of behaviour or activities to manage any potential risks when admitting any international students, including money laundering, sanctions, child trafficking and politically exposed persons (PEPs).
- Immigration history has been reviewed and noted
- Health requirements (negative TB test certificate) met, where applicable.
- King's Bruton and Hazlegrove is confident that the student is not at risk to child trafficking.

Assigning a CAS

The School will only produce a CAS for genuine students that comply with UK law and meet our criteria. Once we are satisfied that all requirements have been met, the CAS are drafted by the Head of Admissions and Registrar.

Upon final approval, we will produce a CAS for you and email you your CAS number and CAS statement, you will need this information to make your Child Student/Student Visa application.

Things to be aware of

If any of the information in your CAS statement is incorrect:

If any of the information in your CAS statement is incorrect, please email the details to our admissions office as soon as possible at admissions@hazlegrove.co.uk and registrar@kingsbruton.com

When your CAS will expire:

Your CAS number will be valid for six months. This means that you should apply for your visa within six months of being issued with a CAS number.

If your visa is refused:

If your visa is refused, please email the details to our admissions office as soon as possible at admissions@hazlegrove.co.uk and registrar@kingsbruton.com

Enrolment deadlines:

If we have issued you with a CAS, you will need to enrol within ten days of your course start date. If you know you are going to be late to enrol, it's crucial that you contact your admissions officer as soon as you can to discuss your options at admissions@hazlegrove.co.uk and registrar@kingsbruton.com

If you decide to withdraw your application

If you decide not to come, please tell the admissions office immediately at admissions@hazlegrove.co.uk and registrar@kingsbruton.com so we can pass this information on to the Home Office.